

Northwestern Illinois Community Action Agency
27 S. State Ave., Suite 102, Freeport, IL 61032
CSBG Employment Transportation Assistance Program

The Illinois Department of Commerce and Economic Opportunity, through the Community Services Block Grant has funds available through Northwestern Illinois Community Action Agency for the CSBG Employment Transportation Assistance Program to provide assistance to eligible clients who are employed or going to school to improve employability. The assistance can be for registration fees, and/or insurance for the client's vehicle.

In order to be eligible for this assistance, the applicant's household income must be equal to or less than the following chart:

<u>Income Guidelines</u>	
<u>Family size</u>	<u>30 Day Income</u>
1	\$2,127.00
2	\$2,873.00
3	\$3,620.00

For family units with more than 3 members, add \$747 for each additional member.

The following documents will be required to determine eligibility:

- Social security cards for all household members
- Proof of 30 day income for all household members
- Proof of address (lease and utility bills)
- Proof of employment or school attendance
- Proof of applicant's ownership of vehicle
- Applicant's valid driver's license
- Proof of insurance on vehicle

Client Steps to apply for assistance:

1. Contact the CSBG intake worker to explain their need for transportation assistance and to request an application packet to apply.
2. Ensure all of the necessary documentation is provided to the intake worker to determine eligibility.
3. Provide insurance quote and registration documentation.
4. Provide copies of paychecks for 60 days following assistance to document continued employment.
5. Provide attendance sheet, midterm, or final grades to document continued school attendance.

To apply for assistance or for more information, call 815-232-3141 or 800-883-1111
Monday through Friday from 8:00a.m. to 3:30p.m.