

**Northwestern Illinois Community Action Agency (NICAA)**  
**27 S. State Ave., Suite 102, Freeport, IL 61032**  
**CSBG Employment Transportation Assistance Program**

The Illinois Department of Commerce and Economic Opportunity, through the Community Services Block Grant has funds available through NICAA for residents of Stephenson and Jo Daviess Counties to **provide assistance with payment of registration fees and/or insurance for the client's vehicle to eligible clients who are employed or going to school to improve employability.**

**In order to be eligible for this assistance, the applicant's household income must be equal to or less than the following chart:**

<u>Income Guidelines</u>			
<u>Family size</u>	<u>30 Day Income</u>	<u>Family Size</u>	<u>30 day income</u>
1	\$2,265.00	6	\$6,198.00
2	\$3,052.00	7	\$6,985.00
3	\$3,838.00	8	\$7,324.00
4	\$4,625.00	9	\$7,484.00
5	\$5,412.00	10	\$7,643.00
		11	\$7,802.00

For more than 11 household members add \$590 for each

**The following documents will be required to determine eligibility:**

- Social security cards for all household members
- Proof of 30 day income for all household members
- Proof of address (lease and utility bills)
- Proof of employment or school attendance
- Proof of applicant's ownership of vehicle
- Applicant's valid driver's license
- Proof of insurance on vehicle

**Client Steps to apply for assistance:**

1. Contact the CSBG intake worker to explain their need for transportation assistance and to request an application packet to apply.
2. Ensure all of the necessary documentation is provided to the intake worker to determine eligibility.
3. Provide insurance quote and registration documentation.
4. Provide copies of paychecks for 30 days following assistance to document continued employment.
5. Provide attendance sheet, midterm, or final grades to document continued school attendance.

**Please call the office at 815-232-3141 or 800-883-1111 from 8:00 to 3:30 Monday through Friday for more information on applying. We are taking applications for NICAA programs by mail, email, fax, and drop box.**

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